

Pages 2 through 5 redacted for the following reasons:

34(4)(a)

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Information Act 1982
Department of Transport

Agenda

Bastion Point Project Development Group

11.30am 26 October 2010

Room 7, Level 11, 121 Exhibition Street, Melbourne

Invitees

DOT:

Freight Logistics and Marine
Intergovernmental Relations
Intergovernmental Relations, DOT
Local Ports Project Manager

East Gippsland Shire (EGS):

Bastion Point – BY PHONE
BY PHONE

DSE:

Public Land

DIIRD:

Infrastructure Development
Major Projects, Infrastructure Development

MPV:

Gippsland Ports (GP)

Apologies

MPV:

1. Previous minutes

The minutes of the meeting of 21/10/2010 and 22/10/2010 circulated

2. Issues update

- Peer review of design – timetable for resolution
- Safety Audit review
- Governance plan
- Project Budget – feedback from Currie & Brown

3. Next Meeting

Minutes

Bastion Point Project Development Group
11.30 am, 26 October 2010
Room 7, Level 11, 121 Exhibition Street, Melbourne

Attendees

DOT: Intergovernmental Relations Chair
Intergovernmental Relations
Local Ports Project Manager
East Gippsland Shire (EGS): Bastion Point - via phone
DSE: Public Land
DIIRD: Infrastructure Development,
Major Projects, Infrastructure Development, DIIRD
MPV: MPV
Project Management Group

Apologies

MPV:
DOT Freight Logistics and Marine
EGSC
Gippsland Ports

1. Previous Minutes of 21st and 22nd October 2010

- The minutes were accepted with the amendment re usability on P2 of 22/10/2010 minutes as requested by MPV.

2. Issues update

• Peer Review of Design

MPV advised the following:

- Both designs had a breakwater of the same height, width and length. The difference, to be resolved, was in the materials to be used and the implications of that on durability, wave height etc.
- Tentative dates for having both designers together to resolved difference are 3rd, 8th and 9th November.
- Currie and Brown have reviewed the costs of the 5 tonne option and advised that, given EGSCs advice that the 5 tonne rocks can be sourced at Gypsy Point quarry (25km), then the budget will remain the same regardless of the design.

There was some discussion including clarification of budget, as slightly different figures were being discussed in different documents. It was agreed that the budget figure was \$6.415m. This is the figure provided in advice going to relevant Ministers.

ACTION	WHO	WHEN
To note agreed budget	All	now
To advise when meeting of 2 designers is confirmed	MPV	asap

- Safety Audit Review

MPV advised the following:

- The review was done on the original design (CES). All plans and details have been sent to reviewer and they have been asked to double check their advice and clarify comments if appropriate. Letter will be sent to MPV.

There was some general discussion on the issue, and then an agreement that li, when design is finally agreed, it is different to the original design, the reviewer be sent that set of plans and design details and be again asked to update their advice.

ACTION	WHO	WHEN
Response letter to be circulated when available	MPV	When available
Request for updated advice if final design is different to original design	MPV	When design finalised.

- Governance

MPV advised that draft had been developed and would be circulated as soon as had reviewed it.

ACTION	WHO	WHEN
Circulate Governance paper	MPV	29.10.2010
Comments on paper to MPV	All	One week after circulated.

Minutes

3. Other

- DIIRD asked EGSC if they had arranged date for discussion on Cultural Heritage Management Plan revision. EGSC advised that a meeting had been arranged for 1st November. Request for EGSC to advise the group if any issues arise from that meeting.
- DSE advised they had received a letter from [redacted] and needed some advice on how to respond. DOT advised that they had received and responded to the same person, and agreed to circulate that correspondence.

4. Next meeting

Straight after the design review, with details to be arranged by DOT when advised by MPV of dates.

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E-mail Message

From:
To:
Cc:
Sent: 9/03/2010 at 10:25 AM
Received:
Subject: bastion point - brief

Hi

Notes as requested for your meeting on Bastion point.

A brief was recently provided to Minister Pallas which provides an update on the legal issues surrounding Bastion point.

There are three outstanding items to consider with respect to the policy concerning Bastion point, they are:

- 1.funding options;
- 2.who is the proponent; and
- 3.the future operational maintenance of the facility.

A preliminary cost estimate of the capital cost is between \$3.2 - \$5 million. Funding will also be required for asset renewal and maintenance. Possible funding sources could be the Regional Infrastructure Development Fund (although only for the capital cost), DOT (although no funding currently available and the local ports program is already stretched), and Gippsland Ports - which is also funded by the local grants program.

The proponent will need to have the appropriate resources and no major governance conflicts. Possible proponents could be DOT, Gippsland Ports, or the East Gippsland Shire.

The future operation of the facility could be either East Gippsland Shire who the owner and operator of the current facility or Gippsland Ports who is the manager and operator of the surrounding local port. Costs of asset renewal should be funded at 3% to 4% per annum. A facility costing \$5 million should therefore have \$150k to \$200k set aside each year. The cost of operation will be largely driven by the risk audit findings of MSV. Neither of the possible operators - Gippsland Ports or East Gippsland Shire has a local presence, so any requirements such as getting the facility in adverse conditions, could not be made part of an existing role. There would also be some requirement for regular dredging of sand build up.

Hope this is of assistance.
Elena

Freight, Logistics and Marine Division
Department of Transport
11/121 Exhibition Street
Melbourne Vic 3000

Ph:
Fax:
email 3transport.vic.gov.au

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Department of Transport

E-mail Message

From:
To:
Cc:
Sent: 9/07/2010 at 9:38 AM
Received: 9/07/2010 at 9:38 AM
Subject: Re Bastion point

Thanks - look forward to receiving - you would be aware that an early consideration of funding this project must be progressed - is there any chance of the peer review and the costplan reviews being completed Wednesday next week or Friday at the latest? - appreciate that you have not long received the documentation - but any assistance would be appreciated.

Note also to progress the project I am looking to provide advice that recommends funding 'subject to obtaining all necessary Government approvals' (a pretty standard approach).

In any event as soon as we know when we have the peer review and cost review we will be immediately brief the Minister in relation to funding.

Thanks again

Cheers

Freight, Logistics and Marine Division
Department of Transport
Ph:
Fax:

@transport.vic.gov.au

MPV/DSD@DSD
09/07/10 08:29 AM

To /DSE/VICGOV1@VICGOV1@WVG /CORE/DOI@VICGOV1
cc
Subject
Re: Bastion point

fyi

we got the design on Wednesday and have commenced the peer review and cost plan review process

Proposed project governance structure will be circulated for discussion (hopefully today) and the project plan will follow this once governance structure agreed

Major Projects Victoria | Level 8, 121 Exhibition Street, Melbourne, Victoria
3000

v.vic.gov.au

@mp

DSE/VICGOV1@VICGOV1
08/07/2010 05:16 PM

To 'CORE/DOI@VICGOV1, /MPV/DSD@DSD
cc /DSE/VICGOV1@VICGOV1, /DSE/VICGOV1@VICGOV1,
DSE/VICGOV1@VICGOV1
Subject
Bastion point

FYI

The Minister is getting a lot of letters opposing this development from locals and residents across the state. Someone/body is gearing up a major campaign. I am current responding to them with an endorsed campaign letter.

I have looked through the EES assessment in preparation for Monday's meeting and it appears not to give planning approval for the development. After discussing with DPCD a planning permit will be required. I have checked with DSE regional staff and they have no record of a vegetation permit being issued even though at the last meeting council indicated that they had a permit. I also raised the issue of the Commonwealth with as there are species listed under the EPBC Act which we will need to deal with. I therefore believe it is important that be invited to cover the planning issues as the planning matters will need to be dealt with prior to DSE being able to deal with the coastal assessment under the CM Act and the native veg issues.

As there appears to be no permit the agreement to remove vegetation would need Min Jennings approval under the Native Veg. Framework as it is classified as high and there are no delegation powers. This process of assessment is done through the planning permit process so I doubt that a vegetation permit exists. In relation to the CMA consent no application has been made to date and this follows the planning permit process.

Also it was agreed at the last meeting the project plan, the design and its compliance with the MSV requirements and the timelines would be circulated prior to the meeting.

regards

.....
.....
Public Land Division
Department of Sustainability and Environment
Level 2
8 Nicholson Street
East Melbourne
Bus.
Mobile
Fax. 03 9595 8800
Email @dse.vic.gov.au
www.dse.vic.gov.au



Department of Transport

Ministerial Briefing

TO: Tim Pallas MP
Minister for Roads and Ports

Ref: MBN014276R

File:

FROM:

Freight Logistics and Marine

SUBJECT: Letter to Treasurer for \$1.45m funding for
Bastion Point

DATE: 12 October 2010

PURPOSE

1. To request that you to sign the attached letter to the Treasurer requesting \$1.45 million for the Bastion Point Project.

BACKGROUND

2. The Bastion Point ocean access boat ramp project would include;
 - expanding the existing car park to give access to the beach via the existing access track;
 - creating an additional access along the base of the headland; and
 - creating a new two-lane ramp protected by a breakwater where boats can launch into naturally occurring fissure in the rock platform.

ISSUES/OPTIONS

Project Funding

3. The current estimated capital cost of the project is \$6.45 million. It is expected to be funded by a combination of Regional Infrastructure Development Fund (RIDF), Boating Safety Grants (BSG) and the East Gippsland Shire (EGS).
4. A RIDF application for \$3.2 million has been submitted and will be considered on 19 October 2010.
5. A grant from the Boating Safety Grants and Facilities Program has been approved for \$1.5 million.
6. EGS has committed \$0.3m towards the cost of the carpark.
7. The combination of these three funding sources will not cover the capital costs and an additional 1.45 million is required.
8. It is recommended that you request this \$1.45 million be provided by the Treasurer from DOT's prior year's surplus.



RECOMMENDATION

9. That you sign the attached letter to the Treasurer requesting \$1.45 million for the Bastion Point Project

Prepared by:

Approved by:

Freight Logistics and Marine
Phone:

Freight Logistics and Marine
Phone:

14 / 10 / 2010

14 / 10 / 2010

<p>Approved/Not Approved</p> <p><i>[Handwritten Signature]</i></p> <p>Tim Pallas MP Minister for Roads and Ports</p> <p>Date: <i>16/10/10</i></p>	<p>RECEIVED</p> <p>15 OCT 2010</p> <p>Office of the Secretary Cabinet & Ministerial Service</p>
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Minister for Roads and Ports

PO Box 2797
Melbourne Victoria 3001
Telephone: (03) 9655 6210
Facsimile: (03) 9655 6651
www.vic.gov.au
DX 210410

Ref: MBN014276R

Files:

The Hon. John Lenders MLC
Treasurer
Level 4, 1 Treasury Place
MELBOURNE, VIC 3000

Dear Treasurer *John,*

\$1.5 MILLION FOR THE BASTION POINT OCEAN ACCESS BOAT RAMP

I am writing to you to request \$1.5 million towards the Bastion Point ocean access boat ramp from DOT's prior year's surplus.

The current estimated capital cost of the project is \$6.5 million. It is expected to be funded by a combination of Regional Infrastructure Development Fund (\$3.2m), Boating Safety Grants (\$1.5m) and the East Gippsland Shire (\$0.3m). The combination of these three funding sources will not cover the capital costs and an additional \$1.5 million is required. Further, Understand the Regional Infrastructure Development Fund will consider the application on 19 October 2010.

The Bastion Point ocean access boat ramp is an important requirement for Mallacoota due to the region's emerging marine tourism industry, the existing commercial fishing industry and increasing recreational boating demands.

If you require any further information please contact
Freight Logistics and Marine Division of the Department of
Transport on telephone

Yours sincerely

Tim Pallas MP
Minister for Roads and Ports



E-mail Message

From:
To:
Cc:
Sent: 13/10/2010 at 12:48 PM
Received: 13/10/2010 at 12:48 PM
Subject: Re Fw RIDF Application - #4975 Mallacoota Ocean Access Boat Ramp

Attachments: RIDF Assessment form 13.10.2010.doc

that's fine. pls send off

Freight Logistics and Marine Division | Department of Transport
Level 11, 121 Exhibition Street, Melbourne VIC 3000
(PO Box 2797, MELBOURNE VIC 3001)
Tel:
<http://www.transport.vic.gov.au>

CORE/DOI
13/10/10 11:55 AM

To
CORE/DOI@VICGOV1
cc
Subject
Fw: RIDF Application - #4975 Mallacoota Ocean Access Boat Ramp

Hi

Assessment form with proposed response attached. Can you let me know if you are happy for this to go back to RIDF

Regards

Department of Transport
111/121 Exhibition Street, MELBOURNE 3000.

<http://www.transport.vic.gov.au/>

----- Forwarded by /CORE/DOI on 13/10/10 11:54 AM -----

CORE/DOI
12/10/10 04:47 PM

To
CORE/DOI@VICGOV1
cc
Subject
Fw: RIDF Application - #4975 Mallacoota Ocean Access Boat Ramp

Hello

Could you please review the attached RIDF Application and provide comment to me

by noon Thursday 14 October 2010.

REGIONAL INFRASTRUCTURE DEVELOPMENT FUND (RIDF)
Mallacoota Ocean Access Boat Ramp

Attached please find an application received from East Gippsland Shire Council which requires your Department's comments to be included on the attached proforma. T

[attachment "Updated Mallacoota Ocean Access RIDF Application V.pdf" deleted by :ORE/DOI] [attachment "Attachments 1 and 11 to RIDF application to Mallacoota Ocean Access Boat Ramp.zip" deleted by /CORE/DOI]
[attachment "Attachments to RIDF application Mallacoota Ocean Access Boat Ramp.zip" deleted by 'CORE/DOI]

Regards

Intergovernmental Relations
Department of Transport
L15, 121 Exhibition St
Melbourne VIC 3000
Ph.

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**REGIONAL INFRASTRUCTURE DEVELOPMENT FUND
 INTERDEPARTMENTAL CONSULTATION AND ADVICE**

Application 04975
Project Name: Mallacoota Ocean Access Boat Ramp
Applicant: East Gippsland Shire Council
Project The project involves the construction of open ocean access facility at Bastion Point, Mallacoota.
Amount Requested: \$3,207,500 **Total Project Cost:** \$6,415,000
Town/Location: MALLACOOTA
DSRD Region: Gippsland
Referred To: RIDC members
 Gippsland Regional Director

Assessment	Comments
1) Has your department/agency had previous dealings with the applicant? If so please comment.	Yes. The Department has chaired the Project Development Group that has steered the project through the design development stage
2) Are you aware of any similar projects that may have links to or replicate this project?	No
3) Does this project meet with the objectives/ policies /programs of your department/agency?	It supports the departments' policy of continuous improvement in increasing safety for all marine based activity.
4) Does the project complement other economic and industry strengths in that particular location?	The project will support the commercial fishing industry in that location.
SUMMARY COMMENT (Would your department/ agency support this project?)	Yes, provided the construction and ongoing management comply with the recommendations of the safety audit.

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Minutes

PROJECT CONTROL GROUP MINUTES

Mallacoota, Bastion Point Ocean Access Boat Ramp

11:00a.m. Monday 13 September 2010, Level 8, Room 10, 121 Exhibition Street

ATTENDEES

Local Ports Transition & Integration, DOT
EGS
DSE - participated via phone
MPV
MPV

APOLOGIES

Gippsland Ports

1. Previous Minutes

None. This was the first meeting of the BPBR PCG.

2. Actions from Previous Meeting

None. The headings listed are those used in the agenda.

Design

It was agreed that any cost implication arising from the Aurecon advice would be worked out in the process of ongoing design development, as opposed to directly seeking further advice from Currie and Brown.

ACTION	WHO	WHEN
Coastal Engineering Solutions, the boat ramp designer, to respond to the design peer review.	EGS	ASAP

Major Projects Victoria

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Safety

MPV has engaged Australian Maritime College (AMC) to review the EGS response to the AMC May 2010 Safety Audit, and also the EGS proposed boat ramp Operational Management Plan

ACTION	WHO	WHEN
AMC reviews EGS response to May 2010 Safety Audit and also EGS proposed boat ramp operational management plan.	MPV	20 September

Statutory Permits

reported meeting with AAV on site, agreeing an assessment process and pegging out the proposed development. AAV were said to have acknowledged that the proposed development left key site features intact but are likely to require some small amount of additional fencing to protect an area of interest close to the road edge. The ESG cultural heritage consultant is expected to provide their report to AAV in the week ending 17/9. The cultural heritage advertising period will expire on 22/9, and assuming no substantial objection was submitted AAV is expected to issue a permit by 6 October.

Coastal Management Act consent will be issued by the Minister for the Climate and Environment, DSE. Public Land Management, DSE, will provide briefing accompanying the EGS application. The AMC review of EGS's safety audit responses, and operational management plan, will contribute to the briefing.

EGS and DOT have given the impression that an amendment of the planning scheme will be required to finally facilitate the proposed development. MPV assume that EGS will document the planning amendment for submission to DPCD and that this will require inclusion of the AAV permit and the *Coastal Management Act* consent, incorporating the vegetation offset agreement.

Program

MPV tabled a program updated to reflect recent stakeholder advice. This will be updated again for tabling at the PDG meeting 16/9.

Funding

advises a mid October announcement of the DOT funding contribution by Minister Pallas, anticipating approximately \$600,000 from boating funds.

advises that EGS is preparing a submission to the RIDF (DIIRD), anticipating approximately \$6,000,000 from this source. RIDF will be meeting on 6 October and announcements are expected to be made before the pre-election caretaker period commences in late October.

MPV are developing a project budget taking into account expenses in addition to the direct capital procurement costs. Finalisation of cost estimation will require that design issues raised by the peer review process are quickly resolved.

confirmed that EGS are anticipating that they'll be covering all operational costs into the future

3. Other Issues

None

4. Other Business

None

5. Next Meeting

Going forward the PCG will meet on a monthly basis.

Thursday was preferred on the member availability.

MPV to advise a list of proposed PCG dates for 2010 and 2011.

DT150910

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E-mail Message

From:
To:
Cc:
Sent: 13/10/2010 at 10:57 AM
Received: 13/10/2010 at 10:59 AM
Subject: RIDF Application - #4975 Mallacoota Ocean Access Boat Ramp

Attachments: Updated Mallacoota Ocean Access RIDF Application V.pdf
Attachments 1 and 11 to RIDF application to Mallacoota Ocean Access Boat Ramp.zip
Attachments to RIDF application Mallacoota Ocean Access Boat Ramp.zip
Assessment form.doc

Hi

Attached is the final application for the above project as discussed with

Regards

Regional Development Victoria
phone:
fax:
email: @rdv.vic.gov.au

Dear Committee Members

REGIONAL INFRASTRUCTURE DEVELOPMENT FUND (RIDF)
Mallacoota Ocean Access Boat Ramp

Attached please find an application received from East Gippsland Shire Council which requires your Department's comments to be included on the attached proforma. The completed proforma can be returned to [redacted] via email: @rdv.vic.gov.au by midday 15 October 2010.

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E-mail Message

From:
To:
Cc:
Sent: 10/09/2010 at 4:45 PM
Received:
Subject: Operational Management Plan

Attachments: Gippsland Ports estimate of operating costs _ Comments.xlsx

Hi

I have had a look at the draft estimated operational management costs, and added some comments and questions as per the attached. how many launches are what fees are you assuming you would raise per annum? ie to what degree is it self supporting? And it is not clear to me what works GP are undertaking? I assume you will enter into a contract arrangement with them to undertake whatever component they are doing.

Thanks

Regards

Department of Transport
L11/121 Exhibition Street MELBOURNE 3000.
T

<http://www.transport.vic.gov.au/>

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Department of Transport

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30(1)

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